

**OFFICIAL MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
LIBERTY COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 5
LIBERTY, TEXAS 77575**

The Board of Directors of the Liberty County Water Control and Improvement District No. 5 met in regular session at 7:00 pm on Tuesday, September 16th, at the LCWCID#5 Building, 2722 Beaumont Ave, Liberty, Texas 77575. Mr. Leonard called the meeting to order.

Members Present: James K. Leonard, President
Warren Lemelle, Secretary
David Richards, Board Member
James "Jamie" Orand – Board Member

Others Present: Logan Pickett, Attorney
David Papillion, General Manager
Cami Jones, Administrative Assistant

Members Absent: Gary "Skeet" Raggio, Vice – President

I. CONSENT AGENDA

- A. CALL TO ORDER** - James K. Leonard, President, called the meeting to order on September 16th, 2025, at 7:00 pm
- B. APPROVAL OF MINUTES FOR AUGUST 19TH, 2025, MEETINGS;** MOTION was made by Mr. Lemelle and SECONDED by Mr. Richards to approve the August 19th, Board Minutes. Motion passed UNANIMOUSLY.
- C. APPROVAL OF MINUTES FOR SEPTEMBER 8TH, 2025, MEETING;** MOTION was made by Mr. Lemelle and SECONDED by Mr. Orand to approve the September 8th, Board Minutes. Motion passed UNANIMOUSLY.
- D. APPROVAL OF ACCOUNTS PAYABLE SUBMITTED FOR PAYMENT FOR OCTOBER 2025**
MOTION was made by Mr. Richards and SECONDED by Mr. Orand to approve the accounts payable payments for OCTOBER 2025. Motion passed UNANIMOUSLY.

EXECUTIVE SESSION, IF ANY, WITH ATTORNEY, PURSUANT TO TEXAS GOVT. CODE SECTION 551.071

The board entered into executive session at 7:09pm and exited back to regular session at 7:29pm.

II. ACTION ITEMS

A. CONSIDER AND TAKE ACTION REGARDING ADOPTING THE 2025-2026 PROPOSED TAX RATE .078708/\$100

MOTION was made by Mr. Richards to accept the tax rate for the 2025-2026 fiscal year and SECONDED by Mr. Lemelle. Motion passed UNANIMOUSLY.

B. CONSIDER AND TAKE ACTION ON ADOPTING THE 2025 DRAINAGE CRITERIA MANUAL

With changes accepted, MOTION was made by Mr. Lemelle and SECONDED by Mr. Orand to adopt the 2025 Drainage Criteria Manual. Motion passed UNANIMOUSLY.

C. CONSIDER AND TAKE ACTION ON THE PROGRESS OF PARTLOW PROPERTY PROPOSAL

Mr. Papillion reported that the survey was complete and we are working on the final retention pond design. NO ACTION WAS TAKEN.

D. CONSIDER AND TAKEN ACTION ON ANY PROJECTS INVOLVING THE TX-CDBG GRANT (HAIDUSEK PROPERTY)

NO ACTION WAS TAKEN.

E. CONSIDER AND TAKE ACTION ON ANY HAZARD AND MITIGATION PROJECTS INVOLVING FREESE AND NICHOLS

Various on-going projects were discussed. NO ACTION WAS TAKEN.

F. CONSIDER AND TAKE ACTION ON ANY PROCUREMENT

NO ACTION WAS TAKEN.

G. CONSIDER AND TAKE ACTION ON ANY EQUIPMENT PURCHASES

Discussion about the purchase of an air compressor and power washer. NO ACTION WAS TAKEN.

H. CONSIDER AND TAKE ACTION REGARDING EASEMENTS AND RIGHT OF WAYS

NO ACTION WAS TAKEN.

I. REPORT FROM THE CONSTRUCTION GENERAL MANAGER

Country Club project will be completed this week. Mr. Papillion is renting equipment to clean out Main A ditch and Mr. Leonard will be using the Skid Steer to help. NO ACTION WAS TAKEN.

III. DISCUSSION ITEMS

No discussion items were presented.

IV. ADJOURNMENT

With no other business to discuss, Mr. Leonard called for adjournment. MOTION was made by Mr. Richards and SECONDED by Mr. Lemelle. Motion passed UNANIMOUSLY. Meeting adjourned at 8:14 pm.

Respectively Submitted,

James K. Leonard, President

Warren Lemelle, Secretary