



Liberty County
Water Control & Improvement District No.5

2722 Beaumont Ave.
 Liberty, TX 77575

Regular Board Meeting of Directors
 ~ Meeting Minutes ~

Alexis Cordova
 Administrative Asst.
 936-336-7878

Tuesday, April 21, 2026

7:00 PM

The Water Control & Improvement District #5 of Liberty County, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER @ 7:00 p.m.

Attendee Name	Present	Absent	Note
President, James Kevin Leonard	✓		
Vice President, Gary "Skeet" Raggio	✓		
Secretary/Treasurer, Warren Lemelle	✓		
Board Member, David Richards	✓		
Board Member, Jamie Orand	✓		
General Manager, David Papillion	✓		
Attorney, Mark Beausoleil	✓		
Administrative Assistant, Alexis Cordova	✓		
Guest(s) Ben Miller, GLS			

II. PRAYER by David Papillion.

III. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the District Board Members and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

- A. Approval of Minutes for March 17, 2026 Regular Meeting.** Motion was made by Mr. Raggio to approve the minutes and seconded by Mr. Lemelle; Board voted; motion carried.
- B. Approval of Accounts Payables submitted for payment for April 2026.** Motion was made by Mr. Lemelle to approve the accounts payables as presented and seconded by Mr. Richards; Board voted; motion carried.
- C. Approval of Tax Deposit Annual Report undated through April 2026** Mr. Richards reported our deposit is 4.7% ahead of last year at this time. Motion was made by Mr. Richards to approve the tax deposit annual report and seconded by Mr. Lemelle; Board voted; motion carried.

V. ACTION ITEMS

- D. Consider and take action on Disaster Assistance Projects**
 - a. DR 4781 – Mr. Richards moved to request a time extension and include outfall/discharge pipe on Main B and include written justification for the added mitigation project to be considered. Mr. Lemelle seconded; motion passed.
- E. Consider and take action on Hazard Mitigation Grant Projects**
 - a. DR 4586 (2 Generators) - No action needed.
 - b. Main F in Ames/Redmond Creek – Revised schedule was provided by FNI. The Pre-bid meeting will be over TEAMS on April 23rd, 2026 from 2-3 pm. Construction bids open May 6th. No action needed.
- F. Consider and take action on the various Local Projects in the district**
 - a. Big Bayou/Ferry Ditch –No action taken. GM reported project completed. A total of \$192,000 was spent on project. Site tour scheduled for April 17. Timber left on site belongs to city.
 - b. Partlow Project/Detention Pond – No action needed at this time.

- c. **In Flow on Texas Street/Flap Gates** – GM provided drawings. No action taken
- d. **Minglewood Sanitary Sewer Improvement Project** – GM recommended board let FNI and Mudd come to an agreement that aligns with the Criteria Manual. No action taken.
- e. **Abbotts Creek Land Co Development by Country Club** – GM and Mr. Leonard provided an update for the board. No action taken.
- f. **Clayton Bayou/Farm Road Improvement** – Verified construction company did not obtain a WCID5 permit. Enforcement options are being researched by legal counsel.
- g. **Liberty ISD Athletic Improvement Project** – After reminding entity contacts to refer to the criteria manual for construction permits and bids, Mr. Richards moved to approve the variance for the project as presented. Motion seconded by Mr. Raggio. Motion carried.
- G. **Consider and take action on any equipment purchases** – Mr. Leonard and Mr. Papillion recommended to purchase the used Kobelco 350 Excavator (2013) currently being rented by Nelson Equipment for \$8000, if after 1 month they are satisfied with it. If purchased, the cost of rental will decrease to \$5000 and be credited towards the cost of the purchase (\$55,000). Mr. Lemelle move to approve recommendation and Mr. Raggio seconded the motion. Board voted, motion passed.
- H. **Consider and take action on property donations and maintenance agreements.** Mr. Beausoleil initiated a temporary maintenance and construction agreement with Jean Murph until deed paperwork is completed. No action needed.
- I. **Consider and take action on mowing and spraying drainage ditches** – Mr. Leonard proposed hiring an employee at \$25 per hour to help with labor. The motion was made by Mr. Lemelle to hire a labor helper at \$25 per hour to help operate equipment and assist with miscellaneous jobs in the District. GM will oversee and select tasks for employee. Motion was seconded by Mr. Raggio. Board voted; motion carried.
- J. **Report from the Construction General Manager.** Mr. Papillion provided a detailed equipment checklist with board. No action needed.

VI. **EXECUTIVE SESSION** - Executive Session was not needed.

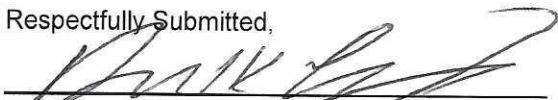
VII. **ACTION ITEMS AS A RESULT OF EXECUTIVE SESSION** – No action taken.

VIII. **DISCUSSION ITEMS** – No further discussion.

IX. **ADJOURNMENT**

With no other business to discuss, a motion was made by Mr. Lemelle to adjourn the meeting; Mr. Raggio seconded the motion; Board voted; motion carried. Meeting adjourned at 8:22 p.m.

Respectfully Submitted,



James K. Leonard, President



Warren Lemelle, Secretary

