



**Liberty County**  
**Water Control & Improvement District No.5**  
**Regular Board Meeting of Directors**  
**~ Agenda ~**

2722 Beaumont Ave.  
Liberty, TX 77575

Alexis Cordova  
Administrative Asst.  
936-336-7878

Tuesday, December 16, 2025

7:00 PM

The Water Control & Improvement District #5 of Liberty County, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

**I. CALL TO ORDER @ 7:05 p.m.**

Attendee Name	Present	Absent	Note
President, James Kevin Leonard	✓		
Vice President, Gary "Skeet" Raggio	✓		
Secretary/Treasurer, Warren Lemelle	✓		
Board Member, David Richards	✓		
Board Member, Jamie Orand	✓		
General Manager, David Papillion	✓		
Attorney, Logan Pickett		✓	
Administrative Assistant, Alexis Cordova	✓		
Guest(s)			

**II. PRAYER by Skeet Raggio.**

**III. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT**

**IV. CONSENT AGENDA**

All consent items listed are considered to be routine by the District Board Members and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

- A. **Approval of Minutes for November 18, 2025 Regular Meeting** – Motion was made by Mr. Richards to approve the minutes and seconded by Mr. Lemelle; Board voted; motion carried.
- B. **Approval of Accounts Payables submitted for payment for December 2025** – Motion was made by Mr. Lemelle to approve the accounts payables as presented and seconded by Mr. Raggio; Board voted; motion carried.
- C. **Approval of Tax Deposit Annual Report undated through December 2025** – Motion was made by Mr. Lemelle to approve the tax deposit annual report and seconded by Mr. Richards; Board voted; motion carried.

**V. ACTION ITEMS**

- D. **Report from the Construction General Manager** - No Action Taken beyond project reports below.
- E. **Consider and take action on the various Local Projects in the district- Notes from discussion below.**
  - a. **In Flow on Texas Street/Flap Gates** – Received letter from FNI; waiting on city to respond at 12/8/2025 board meeting. No action needed by board.
  - b. **Big Bayou/Ferry Ditch**- Received letter from FNI; City requesting easement of 100 foot from beginning to end along ditch. Preparing easement documentation. No action needed at this time.
  - c. **Partlow Project/Main B Clean Up** – Loggers making progress; burning started 12/15/2025. No further action needed at this time.
  - d. **Other** –

- GM, Mr. Papillion shared Rolando's (with FNI) request to explore possible funds related to GLO Reallocation Program for 2024 Storm and board agreed to request more detail prior to action.
- Board discussion on clarification of approval to pay \$50 per hour to 3D Construction for labor to run rental equipment. No action taken.

**F. Consider and take action on Disaster Assistance Projects**

- DR 4223** – Alexis completed the last quarter report with TDEM's assistance. Alexis reported FEMA's recognition of an accounting error and will report progress to board as soon as it is received. No action needed.
- DR 4871** – Alexis completed the last quarter report with TDEM's assistance. She is working to submit requested information on administrative costs associated with Category Z. No action needed.

**G. Consider and take action on Hazard Mitigation Grant Projects**

- DR 4586** – No action needed.
- DR 4587** – No action needed.
- Main F in Ames/Redmond Creek** – Board discussed possible project phases. No action taken. Waiting on FNI and Traylor recommendations.

**H. Consider and take action on any procurement** - No action needed.

**I. Consider and take action on any equipment purchases** - No action needed.

**J. Consider and take action on easements and rights-of-ways** – Waiting on easement documentation from legal counsel. No action needed.

**K. Consider and take action on 2026 Election** – Alexis filed notice with The Vindicator of two board positions to be ran in the next issue. Board members up for reelection are David Richards and Skeet Raggio. No action needed.

**VI. EXECUTIVE SESSION** – Board did not see the need for Executive Session; meeting proceeded.

**VII. ACTION ITEMS AS A RESULT OF EXECUTIVE SESSION**

- N. Consider and take action on General Manager Contract with recommendations from legal counsel.**  
No legal counsel present to report status. Item tabled to January 2026 board meeting.

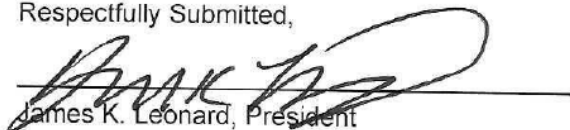
**VIII. DISCUSSION ITEMS**

No further action items discussed.

**IX. ADJOURNMENT**

With no other business to discuss, a motion was made by Mr. Richards to adjourn the meeting; Mr. Raggio seconded the motion; Board voted; motion carried. Meeting adjourned at 7:45 p.m.

Respectfully Submitted,

  
James K. Leonard, President

  
Warren Lemelle, Secretary