



**Liberty County**  
**Water Control & Improvement District No.5**  
**Regular Board Meeting of Directors**  
**~ Meeting Minutes ~**

2722 Beaumont Ave.  
Liberty, TX 77575

Alexis Cordova  
Administrative Asst.  
936-336-7878

Tuesday, November 18, 2025

7:00 PM

The Water Control & Improvement District #5 of Liberty County, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

**I. CALL TO ORDER @ 7:04 p.m.**

| Attendee Name                                 | Present | Absent | Note |
|---|---------|--------|------|
| President, James Kevin Leonard                | ✓       |        |      |
| Vice President, Gary "Skeet" Raggio           |         | ✓      |      |
| Secretary/Treasurer, Warren Lemelle           | ✓       |        |      |
| Board Member, David Richards                  | ✓       |        |      |
| Board Member, Jamie Orand                     | ✓       |        |      |
| General Manager, David Papillion              | ✓       |        |      |
| Attorney, Logan Pickett                       | ✓       |        |      |
| Administrative Assistant, Alexis Cordova      | ✓       |        |      |
| Guest(s) Present - Mark Beausoleil (Attorney) |         |        |      |

**II. PRAYER by David Papillion.**

**III. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT**

**IV. CONSENT AGENDA**

All consent items listed are considered to be routine by the District Board Members and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

- A. **Approval of Minutes for October 21, 2025 Regular Meeting** – Motion was made by Mr. Lemelle to approve the minutes and seconded by Mr. Richards; Board voted; motion carried.
- B. **Approval of Accounts Payables submitted for payment for November 2025** – Motion was made by Mr. Lemelle to approve the accounts payables as presented and seconded by Mr. Richards; Board voted; motion carried.
- C. **Approval of Tax Deposit Annual Report undated through November 2025** – Motion was made by Mr. Richards to approve the tax deposit annual report and seconded by Mr. Lemelle; Board voted; motion carried.

**V. ACTION ITEMS**

- D. **Consider and take action on the various projects in the district** – Mr. Papillion, General Manager, provided an update on each project listed below.
  - **Local Project – In Flow on Texas St.** – Waiting on negative impact statement/letter on culvert flap gates for the City of Liberty from Freese & Nichols.
  - **Local Project – Main A Broken gate latch** on post pending completion.
  - **Local Project – Bayou Ditch/Ferry Ditch** – Information presented to City Manager who is waiting on City of Liberty Vote on 12/8/2025.
  - **Local Project – Partlow Project/Main B Clean Up** – Board moving equipment out and waiting on logger to complete by December 12<sup>th</sup>. Waiting on Freese & Nichols to provide a details design and cost estimate.

No action was taken by the board.

- E. Consider and take action on the progress of Partlow Project – See report above. No action by board.
- F. Consider and take action on Big Bayou Project – See report above. No Action by board.
- G. Consider and take action on any projects involving the TX-CDBG Main F in Ames – General Manager waiting on Traylor and Freese & Nichols. No Action by board.
- H. Consider and take action on Hazard and Mitigation Projects involving Freese & Nichols:
  - DR 4781 – Project 636 (Pumps & Wing Wall Damage) Time Extension until 6/15/2025 pending FEMA approval. Site review scheduled by TDEM. Project 1701 (Category Z-Management Costs) Request for Information to support past reimbursements – Support documentation being gathered to send. No action by board.
  - DR 4223 – Project 615 (Gravity Drains and Levee) Pending Closeout. Step 13 of 15. No action by board.
- I. Consider and take action on any procurement – No action by board.
- J. Consider and take action on any equipment purchases – No action by board.
- K. Consider and take action on easements and rights-of-ways – No action by board.
- L. Consider and take action on spill from KFJ Chemical at 4003 Beaumont and TCEQ status. General Manager reported that TCEQ is conducting an investigation. No action needed by the board at this time.
- M. Report from the Construction General Manager, David Papillion – Report provided above. No additional information to report.

## VI. EXECUTIVE SESSION

The board entered into Executive Session at 8:02 p.m. and exited back to regular session at 9:18 p.m.

- Texas Government Code §551.071 - Private Consultation with Attorney
- Texas Government Code §551.072 - Deliberation Regarding Real Property
- Texas Government Code §551.074 - Personnel Matters

## VII. ACTION ITEMS AS A RESULT OF EXECUTIVE SESSION

- N. Consider and take action on appointment of Mark Beausoleil as District Board Attorney effective immediately. Motion was made by Mr. Lemelle to approve, seconded by Mr. Orand; Board voted; motion carried.
- O. Consider and take action on personnel matters. Motion was made by Mr. Lemelle to approve the General Manager Contract with the noted edits so legal counsel can review. Mr. Orand seconded. Board voted; motion carried.

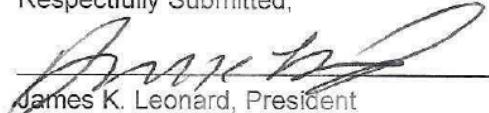
## VIII. DISCUSSION ITEMS

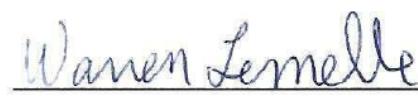
- No discussion items.

## IX. ADJOURNMENT

With no other business to discuss, a motion was made by Mr. Lemelle to adjourn the meeting; Mr. Orand seconded the motion; Board voted; motion carried. Meeting adjourned at 9:21 p.m.

Respectfully Submitted,

  
James K. Leonard, President

  
Warren Lemelle, Secretary