



Liberty County
Water Control & Improvement District No.5
Regular Board Meeting of Directors
~ Meeting Minutes ~

2722 Beaumont Ave.
 Liberty, TX 77575

Alexis Cordova
 Administrative Asst.
 936-336-7878

Tuesday, February 17, 2026

7:00 PM

The Water Control & Improvement District #5 of Liberty County, Texas reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

I. CALL TO ORDER @ 7:00 p.m.

Attendee Name	Present	Absent	Note
President, James Kevin Leonard	✓		
Vice President, Gary "Skeet" Raggio	✓		
Secretary/Treasurer, Warren Lemelle	✓		
Board Member, David Richards	✓		
Board Member, Jamie Orand	✓		
General Manager, David Papillion	✓		
Attorney, Mark Beausoleil	✓		
Administrative Assistant, Alexis Cordova	✓		
Guest(s) None			

II. PRAYER by David Papillion.

III. ACKNOWLEDGEMENT OF GUESTS AND VISITORS / PUBLIC COMMENT

IV. CONSENT AGENDA

All consent items listed are considered to be routine by the District Board Members and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

- A. Approval of Minutes for January 20, 2026 Regular Meeting and January 27, 2026 Workshop.** Motion was made by Mr. Lemelle to approve the minutes and seconded by Mr. Raggio; Board voted; motion carried.
- B. Approval of Accounts Payables submitted for payment for Feb 2026.** Motion was made by Mr. Raggio to approve the accounts payables as presented and seconded by Mr. Orand; Board voted; motion carried.
- C. Approval of Tax Deposit Annual Report undated through Feb 2026** Motion was made by Mr. Richards to approve the tax deposit annual report and seconded by Mr. Lemelle; Board voted; motion carried.

V. ACTION ITEMS

- D. Consider and take action and accept bids to remove and replace cover for Main B Discharge.** The board reviewed 2 bids from Red Eye Fabrication and Orand Welding. Mr. Lemelle moved to go with lowest bidder; motion was seconded by Mr. Raggio. After board discussion, motion failed with a vote 2/2, with Mr. Orand abstaining from vote. A motion was made by Mr. Richards to table due to the need for equal specs for the job and seconded by Mr. Leonard. Mr. Orand abstained from vote. Motion to table carried.
- E. Consider and take action on property donations and maintenance agreements.** A motion was made by Mr. Lemelle to except the property maintenance agreement for Lisa Fregia tract 56736, seconded by Mr. Raggio. Board voted unanimously; motion carried. A recommendation was made by Mr. Beausoleil to table the property donation by Jean Murph and others pending review.
- F. Consider and take action on Legal Services Agreement.** A motion was made by Mr. Richards to approve the Legal Services Agreement presented by Mark Beausoleil and seconded by Mr. Lemelle. Board voted unanimously; motion carried.
- G. Consider and take action to update First Liberty Bank Account users and signers.**

A motion was made by Mr. Raggio to remove Cami Jones and David Papillion as an online user for the bank account and add user access for Alexis Cordova, David Richards, and Gary Raggio. Motion was seconded by Mr. Lemelle. Board voted unanimously; motion carried.

- H. **Report from the Construction General Manager.** Mr. Papillion provided a comprehensive report on the following projects to include Partlow Project and Big Bayou/Ferry Ditch Project and added information on the Kinder Morgan Pipeline easement, restrictions, and the immediate need for mats. He provided a drawing with the project specs to Kinder Morgan. No action needed.
- I. **Consider and take action on the various Local Projects in the district**
- a. **In Flow on Texas Street/Flap Gates** – A letter was submitted to the city by Mr. Leonard and Mr. Richards. Engineer with FNI came to review flap gate design and will share project recommendations. No action needed.
 - b. **Big Bayou/Ferry Ditch** – Equipment from Partlow Project was moved to Big Bayou project on 2/9/2026. No action needed at this time.
 - c. **Partlow Project/Main B Clean Up** – No action needed at this time.
- Consider and take action on Disaster Assistance Projects**
- a. **DR 4223** - Announcement was made by president, Mr. Leonard that the project has reached the final payout stage and the district should be receiving a payment for \$222,728.23 less 25%, which is \$55,682.06, totaling a reimbursement of \$167,046.18. No action needed.
 - b. **DR 4781** – No action needed.
- K. **Consider and take action on Hazard Mitigation Grant Projects**
- a. **DR 4586 (2 Generators)** - No action needed.
 - b. **DR 4587 (Rehab Pump A & B)** - No action needed.
 - c. **Main F in Ames/Redmond Creek** – No action needed.
- L. **Consider and take action on any procurement** - No action needed.
- M. **Consider and take action on any equipment purchases** - No action needed.
- N. **Consider and take action on easements and rights-of-ways** - No action needed.
- O. **Consider and take action on the General Election May 2, 2026.** Drawing took place today for the 3 applicants for election ballot. County Clerk is updating the approved contract with dates and fees. Early voting begins April 20, 2026. No action is needed at this time.
- P. **Consider and take action on purchasing a laptop and software for the office.** A motion to approve purchase was made by Mr. Raggio and seconded by Mr. Lemelle. Board voted; motion carried.
- Q. **Consider and take action on upcoming TDEM Conference in Fort Worth, TX on May 26 through 29th.** After discussion a motion was made by Mr. Raggio and seconded by Mr. Orand to send 2 board members, Mr. Leonard and Mr. Richards, and Alexis Cordova to the TDEM Conference. Board voted and motion carried.
- R. **General Manager Contract with recommendations from legal counsel.** Mr. Beausoleil presented information for the board from the IRS and the Texas Workforce Commission on classifying employees and independent contractors and presented a revised copy of the General Manager's "General Services Agreement" with the current compensation rate plus the additional expected withholding amounts which totals almost \$4332 each month. It is of his opinion that the General Manager should legally be classified as an employee and not an independent contractor. The board and General Manager discussed details in the new contract and Mr. Richards moved to accept the General Services Agreement for the General Manager as presented with the rate of almost \$4332 per month. The motion was seconded by Mr. Orand; Board voted unanimously and motion carried.

VI. **EXECUTIVE SESSION** - Executive Session was not needed.

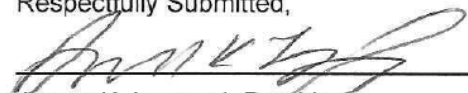
VII. **ACTION ITEMS AS A RESULT OF EXECUTIVE SESSION** – No action taken.

VIII. **DISCUSSION ITEMS** – No further discussion.

IX. **ADJOURNMENT**

With no other business to discuss, a motion was made by Mr. Richards to adjourn the meeting; Mr. Lemelle seconded the motion; Board voted; motion carried. Meeting adjourned at 8:56 p.m.

Respectfully Submitted,


James K. Leonard, President


Warren Lemelle, Secretary